

SUBMIT YOUR AU/AR DATA INTO NHSN

1. Go to the "NHSN" Tab inside of Medici, pick your facility and click "Find".

The screenshot shows the Medici AU NHSN Data Management interface. At the top, there is a navigation bar with the Medici AU logo and menu items: Analyze, Import, NHSN, Details, and Setup. Below the navigation bar, the page title is "Report Data Management". There are two dropdown menus: "Report Type" with "AU" selected and "Facility" with "ASODEMO" selected. A blue "Find" button is positioned below the dropdowns. Below the "Find" button, the text "No results found" is displayed.

2. Any month where you have not submitted, you will see a fresh new "Start" button.

The screenshot shows the Medici AU NHSN Data Management interface with a table of records. The navigation bar and dropdowns are the same as in the previous screenshot. Below the "Find" button, the text "0 Total Records" is displayed. The table has two main sections: "2021" and "2020". Each section has four columns representing months: Jan, Feb, Mar, and Apr. In the 2021 section, the "Start" button is visible under Jan and Feb. In the 2020 section, the "Submitted" button is visible under Jan, Feb, and Mar, and the "Start" button is visible under Apr.

Year	Jan	Feb	Mar	Apr
2021	Start	Start		
2020	Submitted	Submitted	Submitted	Start

3. Pick a month and click the “Start” button to initiate the Medici validation process, if the data looks right, click “Validate” at the bottom right corner.

Report Data Management

Report Type: AU Facility: ASODEMO

Find

73	PERAMIVIR	0	0	0	0	0
74	PIPERACILLIN	0	0	0	0	0
75	PIPERACILLIN/TAZOACTAM	0	213	0	0	213
76	PLAZOMICIN	0	0	0	0	0
77	POLYMYXIN B	0	0	0	0	0
78	POSACONAZOLE	0	0	0	0	0
79	QUINUPRISTIN/DALFOPRISTIN	0	0	0	0	0
80	REMEDESIVIR	0	0	0	0	0
81	RIFAMPIN	0	0	8	0	8
82	RIMANTADINE	0	0	0	0	0
83	SULFAMETHOXAZOLE/TRIMETHOPRIM	0	0	19	0	19
84	TEDIZOLID	0	0	0	0	0
85	TELAVANCIN	0	0	0	0	0
86	TETRACYCLINE	0	0	0	0	0
87	TIGECYCLINE	0	0	0	0	0
88	TINIDAZOLE	0	0	0	0	0
89	TOBRAMYCIN	0	0	0	0	0
90	VANCOMYCIN	0	174	9	0	183
91	VORICONAZOLE	0	0	0	0	0
92	ZANAMIVIR	0	0	0	0	0

Validate Close

4. Click “Validated” and select “Submit” to tell Medici that the data is ready to be submitted.

0 Total Records

2021 Jan Feb Mar Apr May

Start Start

2020 Jan Feb Mar Apr May

Submitted Submitted Submitted Validated Start

2019 Jan Feb Mar May

Start Start Start Submit Delete

5. Click “Submitted” again to download a CDA File(.zip file) and save it to a local folder of your choice. (Please be sure that no parenthesis are in the file name, otherwise NHSN will reject the file)

0 Total Records

2021	Jan	Feb	Mar	Apr	May
	Start	Start			

2020	Jan	Feb	Mar	Apr	May
	Submitted	Submitted	Submitted	Submitted	Start

2019	Jan	Feb	Mar	Apr	May
	Start	Start	Start		

Details

Download

Delete

6. Log in to the NHSN website, and add a reporting plan for Antimicrobial Use and Resistance Module for the month you wish to submit.



NHSN - National Healthcare Safety Network (ATPZ-NPPT-11443) ASQVAPREPROD

- NHSN Home
- Alerts
- Dashboard
- Reporting Plan
- Patient
- Event
- Procedure
- Summary Data
- COVID-19
- Import/Export
- Surveys
- Analysis
- Users
- Facility
- Group
- Logout

Add Monthly Reporting Plan

marked with *

Find: [Print Form](#)

Year:

No NHSN Patient Safety Modules Followed this Month

Device-Associated Module

Locations	CLABSI	VAE	CAUTI	CLIP	PefVAP	PefVAE
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Add Row](#) [Clear All Rows](#) [Copy from Previous Month](#)

Procedure-Associated Module

Procedures	SSI
<input type="text"/>	IN: <input type="checkbox"/> OUT: <input type="checkbox"/>

[Add Row](#) [Clear All Rows](#) [Copy from Previous Month](#)

Antimicrobial Use and Resistance Module

Locations	Antimicrobial Use	Antimicrobial Resistance
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Add Row](#) [Clear All Rows](#) [Copy from Previous Month](#)

7. Navigate to the “Import/Export” menu on the left, and select “Events, Summary Data, Procedure Denominators”.

The screenshot shows the NHSN Home navigation menu on the left, with 'Import/Export' selected. The main content area is titled 'Import/Export Data' and displays a 'Select import/export type' dropdown menu. The menu options are: Patients (CSV), Procedures (CSV), Surgeons (CSV), Events, Summary Data, Procedure Denominators (CDA), and SSI events (requires link to procedure) (CDA). The 'Events, Summary Data, Procedure Denominators' option is highlighted.

8. Choose and upload the CDA file downloaded from Medici. After NHSN goes through a validation process, if you don't see an error, go ahead and submit your and you are all set!

The screenshot shows the 'Import Events, Procedures and/or Summary Data' screen. A 'Please wait...' dialog box is displayed over the main content. The dialog box contains a green progress bar with the text 'Starting...'. Below the progress bar, there is a table with columns for 'Event Type' and 'Status'. The table is currently empty, and a message below it reads: '* No events found in the imported file.' At the bottom of the screen, there are buttons for 'Error Report', 'Submit', and 'Cancel'.